

# Business Plan & Risk Summary



## ACCESS Joint Committee

Date: 8 March 2021

Report by: Officer Working Group

<b>Subject:</b>	<b>Business Plan &amp; Risk Summary</b>
<b>Purpose of the Report:</b>	To provide an update on the activities undertaken since the last Joint Committee.
<b>Recommendations:</b>	The Committee is asked to note: <ul style="list-style-type: none"><li>• the Business Plan update; and</li><li>• summary Risk Register.</li></ul>
<b>Enquiries to:</b>	Kevin McDonald Email: <a href="mailto:kevin.mcdonald@accesspool.co.uk">kevin.mcdonald@accesspool.co.uk</a>

## 1. Background

- 1.1. The Business Plan for 2020/21 was agreed by the Joint Committee (JC) in December 2019 prior to being referred to the ACCESS Authorities.
- 1.2. At that meeting the JC also determined the budget necessary to implement this year's plan and to be charged to the relevant Authorities.

## 2. COVID-19 implications

- 2.1. It is anticipated that meetings will be held on a virtual basis for the foreseeable future.

### 3. Business Plan Update

3.1. Activities shown in the Business Plan (Annex A) that are also the subject of separate items on the Committee's agenda include:

- Scheduled BAU evaluation
- Communications
- Non-listed assets
- Sub-fund implementation
- Contract Management

### 4. 2020/21 budget

4.1. Details of anticipated variances against the 2020/21 budget were brought to the last meeting of the JC on 13 January. The budget continues to be monitored and details of the outturn position will be brought to the JC's next meeting in June.

### 5. Risk Summary

5.1. A summary of the risk profile is shown below.

	Jan 21	Mar 21
Red	2	3
Amber	14	15
Green	7	5

### 6. Recommendations

6.1. The Committee is asked to note:

- the Business Plan update and
- the summary risk register